

# **DCDS FINANCIAL USERS NETWORKING MEETING**

## **Meeting Minutes for March 1, 2007**

### **Present:**

Jennifer Le, Agriculture  
Dorie McArthur, Agriculture  
David Batz, Auditor General  
Dennis Strzalkowski, Auditor General  
Elizabeth Torres, Auditor General  
Raj Mehta, Civil Rights  
Lisa Smyth, Community Health  
Jill Trepkoski, Environmental Quality  
Sally Anthony, Human Services  
Colleen Curtis, Human Services  
Dave Putman, Human Services  
Glenda Lyon, Information Technology  
Sandy Theisen, Information Technology  
Chris Graham, Labor & Econ. Growth  
Mary Hines, Labor & Econ. Growth  
Deb Bachman, Lottery

Natalia Tiemann, Lottery  
Brad Weber, DMB  
Adel Beachnau, DMB/OFM  
Cheryl Blonde, DMB/OFM  
Jill Bronkan, DMB/OFM  
Brian Curran, DMB/OFM  
Ed Dettling, DMB/OFM  
Patrick Hague, DMB/OFM  
Jeremy Piggott, DMB/OFM  
Mary Jo Letner, DNR  
Steve Calandro, State  
Juanita Sarles, State  
Matt Gardner, State Police  
Brian Hurtekant, Transportation  
Nicole Leipprandt, Treasury

### **Approval of the Agenda – Ed Dettling**

The agenda was approved with the addition of one item – 1099 Reporting.

### **ITEMS FOR DISCUSSION**

#### **Unrecoverable Deductions Processing**

Ed mentioned that at the September 2006 meeting, the ZURV process was reviewed at length. Brian, Jeremy and Patrick are available after today's meeting to answer any questions regarding the process. Brian has copies of the accounting examples that were distributed at the September meeting. The payroll clearing fund can be reconciled. Agencies having difficulties reconciling should contact their OFM payroll liaison for assistance. Inform Brian if you are experiencing security problems when attempting to run the MPR-1038 or MPR-1039 scripts in Business Objects. We hope to have a project underway to automate this process after the system upgrade in HRMN is complete.

#### **DCDS Adjustments – Insurance Cost Distribution**

Jeremy explained the process. Currently, because how Pre Split Pay insurances are attached to Split Pay Period dates (Old Year Attached to 9/30/06), when a distribution adjustment is done in DCDS, the old year portion of pre split insurances are being adjusted to the new coding block. The agency does not want old year insurances adjusted to the new coding

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block. DCDS/OFM are looking into a way to attach these old year portions of pre split pay insurances to the pre split pay period end date. If your agency is experiencing problems or would like more explanation, contact Jeremy at [piggottja@michigan.gov](mailto:piggottja@michigan.gov) or (517) 335-7059.

**Time and Expense Project**

Ed informed the group that the Charter has been completed and DCDS is part of the proposed solution. DCDS will be upgraded as part of this project. We are waiting for a Project Manager from DIT to be named. The business requirements will be defined once a manager has been assigned.

**1099 Reporting**

Ed stated an FMG policy is being established on what the 1099 process involves. There may be a presentation on the 1099 reporting process at the upcoming SAAABA Conference. He added that there is a provision in the President's budget proposal that would require 1099s to be reported for payments to corporations. If approved and passed, this provision would go into effect January 1, 2008. To accommodate this, changes will need to be made in MAIN. It is also proposed that 3% be withheld on payments for all goods and services by 2011. Ruth is working with the National Association of State Comptrollers Payroll Information Sharing Group in providing an opinion to the IRS that this requirement would cause a high level of administrative burden on the States.

**OPEN DISCUSSION**

No items for discussion.

**NEXT MEETING**

The next meeting will be Thursday, June 7, 2007 at 10:00 a.m., in the Michigan Room, First Floor, Romney Building.